

# Position Available

## Circulation Clerk II – Customer Service (one position available)

To work primarily at Woodville.

Part-time (12 - 18 hours/week) customer service clerk. Must have a flexible schedule and be able to work evenings, and weekends at any of four library locations. Ability to lift up to 30 pounds, move full bookcarts, and stand several hours at a time. A positive, friendly attitude, attention to detail, good communication skills, and computer skills are essential. High School diploma or equivalent required. \$14.89 per hour. This institution is an equal opportunity provider.

Submit library application form, resume, and the name, e-mail address, and phone number of 3 references to: Birchard Public Library of Sandusky County, 423 Croghan St., Fremont, OH 43420, to the attention of Ada Jahns, or to Rene Dix at the Woodville Branch Library.

Birchard Public Library application forms are available at the check-out desk at all locations, or online at [www.Birchard.lib.oh.us](http://www.Birchard.lib.oh.us)

Posting date: January 27, 2023. Applications will be accepted until position is filled.